



<https://www.internshipstoc.online/job/palm-beach-state-college-internship-program/>

Palm Beach State College Internship Program 2024

Description

Palm Beach State College (PBSC) is seeking enthusiastic and talented students to join our Internship Program for 2024. This program provides a unique opportunity to gain valuable hands-on experience in a diverse and exciting college environment. You'll work alongside faculty and staff on meaningful projects, contributing to the college's mission of student success

Responsibilities

- Responsibilities will vary depending on the department placement. Examples may include:
 - Assisting faculty with research projects and presentations.
 - Supporting student services departments with tasks and initiatives.
 - Contributing to marketing and outreach efforts (e.g., social media, events).
 - Assisting with administrative tasks and projects within departments.
 - Participating in data analysis and report generation.
 - Providing exceptional customer service to students, faculty, and visitors.

Qualifications

- Currently enrolled at Palm Beach State College.
- Minimum GPA of 3.0 (or equivalent).
- Strong commitment to professionalism, punctuality, and a positive work ethic.
- Excellent communication, interpersonal, and organizational skills.
- Ability to work independently and collaboratively within a team environment.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).

Experience

- Prior internship experience in a professional setting (a plus).
- Volunteer experience in a related field.
- Experience working in a fast-paced and dynamic environment.

Skills

- Excellent written and verbal communication skills.
- Strong analytical and problem-solving abilities.
- Ability to prioritize tasks and manage time effectively.
- Adaptability and willingness to learn new skills.
- Proficiency in social media platforms (a plus for some departments).

Job Benefits

- Gain valuable real-world experience in your field of interest.
- Develop professional skills and knowledge relevant to your career goals.

Hiring organization

Palm Beach State College

Employment Type

Intern

Duration of employment

6 Months

Industry

Higher Education

Job Location

Palm Beach, Florida, United States, 33407, Palm Beach, Florida, United States

Working Hours

8

Base Salary

10

Date posted

April 24, 2024

Valid through

29.04.2027

- Network with faculty, staff, and students, building valuable connections.
- Earn academic credit (for certain programs) or a competitive stipend (depending on department).
- Enhance your resume and stand out to future employers.

How To Apply

Interested students should visit the PBSC Career Center website (<https://www.palmbeachstate.edu/career/default.aspx>) for detailed application instructions and a list of current internship opportunities. Application materials typically include a cover letter, resume, and unofficial transcript.