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Collin College Internship For Students 2026 Apply Now

Description

Collin College offers a dynamic internship program for students seeking valuable work experience and career exploration opportunities. Interns will gain hands-on experience in various departments, collaborate with experienced professionals, and contribute to meaningful projects that support the college's mission.

Responsibilities

- Assist with administrative tasks such as scheduling, data entry, and file management (duties may vary by department).
- Support faculty and staff with research, project management, or event coordination (specific responsibilities will depend on the internship placement).
- Gain exposure to different departments and functions within the college, allowing you to explore various career paths.
- Participate in professional development opportunities, including workshops and seminars, to enhance your skillset.

Qualifications

- Currently enrolled in a program at Collin College.
- Strong academic record with a minimum GPA of 2.5 (preferred).
- Excellent communication, interpersonal, and organizational skills.
- Ability to work independently and collaboratively in a fast-paced environment.
- Proficient in Microsoft Office Suite.

Experience

- Prior volunteer or internship experience is a plus, but not required.

Skills

- Time management and organizational skills to manage multiple tasks effectively.
- Strong problem-solving and critical thinking abilities.
- Attention to detail and accuracy in completing assigned tasks.
- Initiative and a willingness to take ownership of projects.
- Ability to learn new technologies and adapt to changing situations (depending on the internship placement).

Job Benefits

- Gain valuable real-world experience in a professional setting, directly related to your field of study (if applicable).
- Develop essential skills like communication, teamwork, and project

Hiring organization

Collin College

Employment Type

Intern

Duration of employment

6 Months

Industry

Higher Education

Job Location

McKinney, Texas, United States, 75069, McKinney, Texas, United States

Working Hours

8

Base Salary

10

Date posted

March 3, 2026

Valid through

23.02.2024

management.

- Network with professionals in your chosen field and explore career options within Collin College or other institutions.
- Earn a competitive stipend (optional, depending on program structure and funding availability).

How To Apply

Collin College offers two pathways to explore internship opportunities:

1. **On-Campus Student Employment:** Visit the Student Employment website: at <https://alumni.collin.edu/internships> to browse current on-campus openings and apply directly.
2. **Off-Campus Student Employment & Co-Ops:** Contact Career Services at 972-548-6747 or to discuss your interests and explore internship and co-op opportunities aligned with your career goals.