

## Cape Cod Community College Internship Vacancies 2026

### Description

Cape Cod Community College (CCCC) is a vibrant public institution offering a diverse range of academic programs and workforce development opportunities. We are committed to fostering student success and connecting individuals with fulfilling careers. Our internship program provides valuable hands-on experience and networking opportunities for students in various fields.

### Responsibilities

CCCC offers internship opportunities across various departments and disciplines. Specific responsibilities and projects will vary depending on the internship placement. However, general duties may include:

- Assisting with departmental projects and initiatives.
- Conducting research and compiling data.
- Developing and implementing marketing materials.
- Providing administrative support and customer service.
- Participating in meetings and professional development activities.

### Qualifications

- Current Cape Cod Community College student in good academic standing.
- Strong interest in the relevant field of the internship.
- Excellent communication, interpersonal, and organizational skills.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Office Suite and other relevant software (depending on the internship).

### Experience

- Prior experience in the relevant field is preferred but not required.
- Volunteer experience or participation in related coursework is a plus.

### Skills

- Analytical thinking and problem-solving skills.
- Strong writing and editing skills.
- Time management and organizational skills.
- Ability to learn new skills quickly and adapt to different tasks.
- Excellent communication and interpersonal skills.

### Job Benefits

- Gain valuable real-world experience in your chosen field.
- Develop professional skills and build your resume.
- Network with professionals and gain industry insights.

### Hiring organization

Cape Cod Community College

### Employment Type

Intern

### Duration of employment

Government Administration

### Industry

Higher Education

### Job Location

West Barnstable, Massachusetts, United States, 02668, West Barnstable, Massachusetts, United States

### Working Hours

8

### Base Salary

10

### Date posted

February 26, 2026

### Valid through

25.02.2027

- Earn academic credit for some internships (subject to department approval).
- Potential stipend for paid internships (availability varies).

### **How To Apply**

- Follow the specific instructions outlined for each internship posting.
- Typically, you will need to submit a resume, cover letter, and transcript.
- Be prepared to discuss your qualifications and interest in the internship.
- Ask questions about the internship and the department.
- Internship start and end dates are flexible and can be adapted to your academic schedule.